



NOTICE OF ANNUAL GENERAL MEETING

To be held at the Mercury Bay Club Inc.

Cnr Campbell Street & Cook Drive

Whitianga

Sunday 21st June 2026 at 10.00am

AGENDA

- 1. Apologies**
Moments silence for deceased members
- 2. Minutes of 2025 AGM**
- 3. Matters Arising**
- 4. Receive and adopt the Annual Report of the Committee**
- 5. Receive and adopt the Financial Statements of the Club**
- 6. Considering, and acting on, any motion relating to the Annual Report or Financial Statements**
- 7. Considering, and acting on, any Remits**
- 8. The Auditors – Absolute Auditing – be re-appointed as Club Auditors for the 2026/27 financial year**
- 9. Adjunct Reports**
- 10. RSA Report**
- 11. Election of Committee Members**
- 12. General Business**

Minutes of Annual General Meeting of the Mercury Bay Club Inc.
Held - 10:00am Sunday 29th June 2025

PRESENT HEAD TABLE	
President: Vice Presidents: Treasurer: Minute Taker Manager:	Linda Fraser Bob Forrest, Trevor Fraser Linda Fraser Sharon Porteous
	166 Members attended the meeting - handed to President
OPEN	President Linda Fraser declared the meeting open
1. APOLOGIES	Yvonne Gibb 2463, Harold Paullis, Shane O 1451, Patsy lucas 837, Campbell Elliot 1982, Nora Humphery, Glenda Berry, Rhonda Gardner, Vicky Borowicz, 802 Edward Chrisridge,
Motion	Lynn Forrest, Doug Pascoe
Remembrance	President Linda asked all those present to stand for a minute's silence for the members who have passed away during the year
2. MINUTES	That the minutes of the AGM held Sunday 23rd June 2024 be accepted.
Motion	Jason Smith, Kelvin Conaghan
3. MATTERS ARISING	Andreena asked for a follow up from last year and wanted to know if there is an induction process for new members. President advised there is no induction and maybe the new committee could look into this.
4. PRESIDENTS REPORT	Linda Fraser presented her report with specific mention: <ul style="list-style-type: none"> - Adjusting to gaming regulations has been challenging - Reminder that the club must abide by the rules of the club - Mortgage only has 18 months left - Financial Loss this year of \$19800 which is not unexpected - Lots of upgrades to areas of the club with more to come - Thanked Nei, Praveena and team in the restaurant for superb job and thanked everyone for the ongoing support of them - Thanked the bar staff - Thanked the courtesy car drivers - Thanked Charlies Workshop for continued support - Thanked Bradley, the committee members, her family and the members.

Motion	Lee Pudney Betty Russell
5. MANAGERS REPORT	No managers report
6. ANNUAL ACCOUNTS	<p>Linda Fraser presented Business One Limited financial report</p> <p>Accountant put \$54k under the wrong category as it should have been under Capitalised Expenditure.</p> <p>Queries from members: Queried the cleaning wages and has this increased. No as the has their own contract and the new accountant apportions the cleaning contractor fees across all the cleaning areas.</p> <p>Pg 14 - Why are some peoples wages split out - it is a requirement of the law that it is stated and Glenda's is stated because the accountant compares this from year to year. Other peoples names were stated due to relationships of staff members and full disclosure is required.</p> <p>Pg 15 - what is the SNIFA system - this relates to the bathrooms.</p> <p>Were the financials available online - no as they came in late Friday night, as the process was held up by the Audit.</p> <p>Pg 11 - what is the capital contribution from the owners - \$21k - president did not have an answer, so Linda recommended to highlight this and have this followed up. Linda advised the accountant was asked to attend the meeting, however she chose not to.</p> <p>There is a new reporting system done by the Incorporated Society, hence they way this report is presented.</p>
7. ADOPTION OF ANNUAL REPORT AND FINANCIAL STATEMENT	
	This was presented. Annual Report and Financial Statement - year ended 31 March 2024 to be adopted.
Motion	Doug Pascoe / Kevlin Conaghan
8. AUDITORS	Absolute Auditing to be re-appointed as Club Auditors for the 2025-2026 financial year
Motion	Jason Smith and Peter Schultz
9. ADJUNCT REPORTS	
INDOOR BOWLS	Ray Rout - hard copies handed to President

	<p>Good numbers at steady 20. Decided not to enter the NZ Nationals due to members away or unable to attend. Sent a team of ladies for a competition in Manurewa - they did very well. Whangamata mixed tournament - came 4th overall Successful adjunct. Thanked outgoing committee for generous support and a job well done.</p>
SNOOKER	<p>David Coleman presented.</p> <p>Thanked the club and the snooker committee for their hard work over the year. Numbers good on Saturday, not so good on a Wednesday Well done to Pete for being the current champion 8 Ball and overall champion. Whangamata tournaments going well. Thanked the outgoing committee for hard work.</p>
DARTS	<p>Malcolm Cryer presented-</p> <p>Acknowledged the passing of Glenda McNeil as treasurer.</p> <p>18-22 players per week. In a good financial position. One trip to Ohaupo, they lost but it was great. Trip to Whangamata which they won. Some travelled to Tauranga and did ok. Happy to have the darts upgrade all done.</p>
POOL	<p>Doug Pascoe presented</p> <p>Another great year, 16-20 people every Sunday Paeroa trip which they won. Cooks beach here which they won. Taupo here and we lost. In good financial shape.</p>
10. RSA REPORT	<p>RSA President Trevor Fraser presented- hard copies handed to President</p> <p>Had to adopt a new constitution, which meant that some RSA's broke away from the parent body. Changes have been addressed at Wellington HQ.</p> <p>Poppy Day and ANZAC day went well.</p> <p>Sunday afternoon get togethers are doing well. Tony Remnant has been replaced by Richard Borowicz on the Club Committee</p> <p>Closed with Mercury Bay Club motto - Friendship and Fellowship.</p>
11. ELECTION OF OFFICERS	<p>Photo of Nominations board on last page of these minutes</p>

	Returning Officer Barry Wrigg - handed results to President	
	Linda Fraser Introduced your Club Committee for 2025 - 2026	
	President:	Kelvin Conaghan
	Vice Presidents:	Roger Simpson, Charlie Cunningham
	Treasurer:	Sheryl Andrew
	Committee Members:	Emma Gault, Lindsay Wain, Wayne Rutherford, Glen Mathews, Debbie Ross, RSA rep is Richard Borowicz One more committee member is required. Brenda Ward was nominated by Margaret 1005 & Maggie Neighbours - voted in
Motion	Karen Auckett and Peter Joust	
12. REMITS	Hard copies handed to President	
	Linda Fraser presented Rule 9 - passed Rule 16 - deferred to another meeting for the new committee Bylaw change - passed	
Motion	Emma Gault / Des Gide	
13. GENERAL BUSINESS		
	<p>Alan Proctor has been appointed as the new temporary manager.</p> <p>Going forward it would be good to have paperwork on a projector for all members to see. Response - maybe something for the new committee to look into.</p> <p>Wanted to set a date for the EGM to approve the new constitution. Response - this is a job of the new committee.</p> <p>Comment made that the EGM should be set as illegal due to the way the votes were done. No further action.</p> <p>Query as to how the EGM minutes get approved. Response - maybe something for the new committee to look into.</p> <p>When are the rules of the committee to be updated which were last done in 2018? Response - It is part of the new constitution so this will be done with the new committee.</p>	

	<p>Air conditioning - people in snooker and pool in summer, it is very hot there. Response - This was approved to have new fans around the venue which includes these areas.</p> <p>Query about how the AGM was advised. Response - it was in the newsletter, sent in an email on the tables and in the newspaper. There was nothing specific about voting for a new committee so Linda apologised for that. Maybe put this on the website and FB pages. Maybe something for the new committee to look into.</p> <p>There was an accident falling over in the carpark, what can we do? Response - maybe something for the new committee to look into.</p> <p>Query as to why the sports bar is not open more often when it is busy. Nothing further from that.</p>	
FEES	Propose they stay the same	
Motion	Lynn Forrest - Kelvin Conaghan	
DISCIPLINARY ADJUDICATOR		
	Linda stated that the Appeals Committee had agreed to re- stand with one change as well below:	
APPEALS COMMITTEE:		
	Chairman	Jock Walter
	Committee	Gordon Davidson, Wayne Hill, Gary Wheeler, Ted Thorndon
	Members Advocate	Tyree Connor (Jason Smith/ Ccraig Beatson)
WELFARE OFFICER		
	Mike Walker - happy to stay in this role	
OTHER	Linda was recognised by the members of the club with a small token of their appreciation.	
CLOSED	There being no further business President declared the meeting closed 11.10am Sunday 29th June 2025	

NOMINATIONS BOARD OF NEW COMMITTEE

MBC INC. AGM SUNDAY 29 TH JUNE 2025 @ 10.00AM NOMINATIONS CLOSE & TO BE HANDED IN TO THE BAR BY 14 TH JUNE 2025 - 7PM.		NOMINATED BY M/SHIP No:	SECONDED BY M/SHIP No.:
PRESIDENT:	- DOUG PASCOE (2270) - KEVIN CONAGHAN (1181)	LARRY COOPER (1452) AC CUNNINGHAM (1181)	KIM COOPER (1152) S O'NEILL (933)
VICE PRESIDENT: (2)	- ROGER SIMPSON (669) - CHARLES CUNNINGHAM (757)	PAULINE STEWART (889) CHARLES STEWART (889)	PAUL GARVE (1614) JACKIE WILSON (1000)
TREASURER:	- SHERYL ANDREW (1284)	GARDING ARIS (1517)	A.C. CUNNINGHAM (1577)
<h2 style="font-size: 1.5em;">Nominations Closed @ 7pm 14/06/2025</h2>			
COMMITTEE MEMBERS: (6x) (PROFILES)	- EMMA MAKE GAUNT (0411) - LINDSAY WAIN (1172) - SHERIL ANDREW (1181) - WAYNE RUTHERFORD (1300) - GLENN MATTHEWS (1300) - DEBORAH ROSS (903)	GLENN MATTHEWS (1300) SANDRA ADAMS (144) DIANNE SPURDIN (1681) ROGER SIMPSON (669) KAREN O'NEILL (1181) LES RUTHERFORD (1300)	ANNE JONES (1172) JUDITH CUNNINGHAM (1271) BARRY GREEN (2330) DOUG PASCOE (2270) CHARLES CUNNINGHAM (757) JANET CAMERON (570)



Annual Report of the Committee for the Year Ending 31 March 2026

Introduction

This report is presented by the Committee of the Mercury Bay Club (the Club). It is intended to focus on and highlight key actions and initiatives undertaken within the last 12 months, as well as make consideration for future sustainability of the Club. It complies with Section 16.2 of the Mercury Bay Club Constitution.

2025-2026 Summary

It has been a very interesting year for the Club, with several challenges being overcome.

The year began with an unfavourable audit report, a complete change in Committee, and the appointment of a new Manager.

The past year has brought significant change, including investment in new equipment and technology and the introduction of new systems and procedures. Many of these changes were necessary to ensure compliance with legal and regulatory requirements and to address issues identified in the audit report.

While implementation costs were substantial and contributed to higher labour expenses, the Club is now well placed to benefit from these improvements, with the budget for the following 12 months forecast to return to surplus.

The Year in Review

Since the 2025 AGM, the following actions have been completed over the past 12 months:

- Completed the transition to new Management and Committee, including meeting DIA and bank account requirements
- Resolved DIA compliance issues and successfully renewed the Club's gaming licence
- Installed a new EFTPOS system to improve speed, reduce costs, and minimise errors
- Appointed three new staff members and reviewed all employment agreements to ensure compliance with current employment law
- Replaced all keys and updated safe combinations
- Developed and implemented a Health and Safety Policy from the ground up
- Introduced the Comms point-of-sale system for gaming to improve speed, accuracy, and audit compliance
- Introduced Comms facial recognition for gaming to improve processing efficiency and support DIA compliance

- Introducing new office balancing processes to address auditor concerns
- Purchased three new gaming machines and two additional games, resulting in increased gaming revenue
- Prepared a new constitution and re-registered the Club as an Incorporated Society to ensure compliance with the Incorporated Societies Act 2022
- Successfully completed two additional gaming machine audits for DIA and Clubs New Zealand
- Relocated the TAB pod and purchased associated furniture, increasing TAB turnover by approximately 60% and helping retain the service
- Installed additional lighting in the car park to improve safety
- Designed and installed a delivery ramp for the rear chiller to improve health and safety, reduced building maintenance, and streamline deliveries
- Implemented procedures to monitor and reconcile raffle income, addressing auditor concerns
- Clarified governance arrangements and established a strong working relationship between the Committee and Management, addressing auditor concerns
- Implemented a process to resolve the ATM clearing account issue, addressing auditor concerns
- Compiled key Club documents, including the Club Promotional Brochure, Club By-Laws Brochure, and a Committee Code of Practice and Conduct

These achievements took time to develop, plan, implement, and, in some cases, support with training.

Unfortunately, the Club's steady improvement in performance during the latter part of 2025 was disrupted by January's weather and road closures, followed by the wider impact of the war in the Middle East on the hospitality industry.

However, Bar Sales, Gaming Income, and Raffle Sales were all higher than the previous year, and it is encouraging to see a modest improvement in trading levels after the first two months of the new financial year.

The Club has just received the final audited accounts for the 2025-26 year which shows a loss of \$12,028 (last year \$19,880 loss). The largest variance is in wages, which were significantly higher this year.

Planning for the Future

The Club is now well positioned to benefit from the changes described above, and we expect to see positive results in the near term. Reaching this point has taken less time than anticipated, which gives us confidence in the Club's future.

The Committee has approved a budget for 2026–27 that is expected to return the Club to profit.

Over the next 12 months, the Committee and Management will continue to introduce initiatives that support the Club and give members confidence in its governance and management.

It is the role of the Committee to lead and ensure the sustainability of our Club.

It is essential that we involve our members and staff in the planning process to ensure that our planning aligns with our underlying mission and values.

Regular reviews of any plan are necessary to cater for changing circumstances and maintain relevance to our Club.

The reasons why our Club exists and who we want to benefit will help us shape what future visions we may have for the Club.

Looking ahead, future initiatives could include welcoming new members well, creating more family-friendly and community-focused events, refreshing Club spaces, improving how we communicate within the Club, and taking time to better understand who our members are now and where future growth may come from.

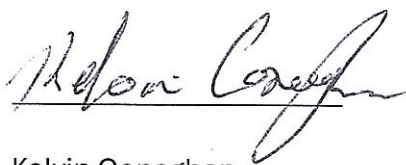
These kinds of initiatives will help keep the Club active, relevant, and enjoyable for current and future members alike.

In Conclusion

The Committee would like to thank our manager and all staff for their support and hard work throughout the year. Their contribution has been instrumental in delivering the improvements achieved this year.

Over the coming year, we hope members will begin to see the benefits of this work more clearly through continued improvements to the Club's facilities and financial performance, building on the essential back-office changes completed to date.

On behalf of the Mercury Bay Committee



Kelvin Conaghan
President



Roger Simpson
Vice President

AGM Proposed Remit

It is proposed that a change to the Mercury Bay Club incorporated Constitution Dated 18th November 2025, Section 25.2 and Section 25.3, be made as follows (changes in ***bold italic***):

25. DISPUTES & APPEALS

25.1. All members of the Club will be covered by this Constitution and may be subject to penalties, sanctions or orders imposed by the Disciplinary Committee.

25.2. If the conduct of any member should be reported as objectionable, a member, guest, visitor, staff member or any member of the public making the complaint shall do so in writing to the Manager ***or Club President***, as soon as practical and no later than one calendar month after the incident, ~~***on the Complaint Form as prescribed by these By-Laws.***~~

25.3. The ***written*** complaint ~~***Form***~~ will include:

- a) The name of the Complainant.
- b) Their membership number or position held within the Club (if any).
- c) The name of the person complained about (respondent).
- d) The date, time, and location of the incident.
- e) The nature and details of the incident.
- f) The name of witnesses (if any).
- g) The remedy being sought by the complainant.

Summary of change:

- Remove requirement to use a prescribed complaint form.
- Include the Club President as a recipient of the written advice.

Moved: Debbie Ross

Seconded: Alan Proctor

Nominations for Committee

Nominee	Proposer	Second
President		
Douglas Pascoe Kelvin Conaghan	Karen Wilmshurst Roger Simpson	Ian Baumgren Wayne Rutherford
Vice President		
Roger Simpson Emma Gaunt	Brenda Ward Brent Smith	Kelvin Conaghan Neil Rapson
Treasurer		
Debbie Ross	Phillipa Turner	Les Rutledge
Committee*		
Brenda Ward Wayne Rutherford Emma Gaunt Lindsay Wain Glenn Matthews Hayley Tukiri	Ryszard Borowicz Kelvin Conaghan Mervyn Gregory Kelvin Conaghan Kelvin Conaghan Maggie Neighbours	Roger Simpson Charlie Cunningham Cassy Lucas Roger Simpson Wayne Rutherford Stephen Billman

*Plus one member to be appointed by the Mercury Bay RSA.

There will be a vote for the positions of President and Vice President. There is no voting required for Treasurer or Committee.